Bronx Global Learning Institute for Girls Charter School
the Shirley Rodriguez-Remeneski School
Board of Trustees Meeting
December 12, 2022

Location: Virtual via Zoom
TIme: 5:00pm - 6:00pm EST

Board Members Present: Carla Anderson - CA, Cindy Truong - CT, Victoria Jenn Rodriguez – VJR, Amisha Patel, and, Dina Velez - DV

BGLIG Staff: Stephanie Mendez, and Erica Pagan

Legal Team: Matt Plain

I. Welcome & Call to Order
Dina called the meeting to order at 5:07pm

II. Roll Call by Victoria Jenn

III. Principal's Report - Erica Pagan

- ELA Opportunity Areas & Upcoming Events
    - Teacher's College (TC) Partnership Update
        - Models are being implemented school wide K-8
        - TC is providing feedback on instruction and implementation
        - Reading, Comprehension, Writing & Math are subject targets
        - Mock test assessments will take place over the next two days
- Assessment test comparisons will be provided at the next Board meeting
- Erica will share SMART goals with the Academic Committee

IV. Executive Director's Report - Stephanie Mendez

- Notice of Petition of Election
    - Teacher's voted to decertify against the union
    - Hearing is scheduled for 12/23/22 as the UFT wants to fight the decertification. If the vote passes, the Labor Board will hold another vote at BGLIG to formalize the decertification in January.

V. Committee Updates
* Each Committee is responsible for creating a 2023 Meeting Calendar by January Board Meeting

- **Finance Committee**

- Committee met with a financial advisement firm D&S to understand how they could provide support for investment portfolios
- BGLIG needs to create an Investment Policy to serve as a guide on how the school invests excess cash
- Stephanie to provide a full amount for Operating Costs
- Committee to present an Investment Policy at January Board meeting for approval
- Committee will present a Resolution at the January Board meeting to approve the investment allocation provided by Chase

- **Academic Committee**
  - Main focus is on iReady testing scores
  - Committee will meet with Erica Pagain to review the mock assessment scores

VI: Other Business

- Board Development Memo
  - Matt Plain explained the Memo and recommended next steps
    - Matt Plain + Team will draft an Investment Policy, and a Board Professional Development Policy prior to January Board meeting
    - Matt Plain + Team will review BGLIG's Board Conflict of Interest Policy and provide recommendations on amendments, if any
- Board Member Recruitment
  - Update & Next Steps
    - DOE takes 45 days to approve a new member
    - Board will begin to accept applications and submit for Board approval
- Board Retreat
  - Victoria Jenn recommended an off site professional development retreat. Board Consultant, Rebeca Huffman, was discussed as a possible partner.
  - Dina met with the NYC Charter School Association who can possibly serve as our partner at the Retreat, and also as a liaison, for Board governance and development. Their team will present to the Board in January.

- Board Shared Drive Review
  - Victoria Jenn presented the Board member hub that will house important documentation for the Board i.e. Meeting Minutes, Training Resources, ByLaws

- Board Meeting Duration
  - The Board agreed to schedule BOT meetings for at least 90 minutes moving forward

II. Resolutions

MOTION TO APPROVE: The November & December Board Meeting Minutes
Resolution made by: VJR
2nd by: DV
Discussions: None
Votes for: All
Votes Against: None
Resolution passes: Yes

MOTION TO ADJOURN: The Board of Trustees meeting
Resolution made by: DV at 6:57pm
2nd by: CA
Discussions: None
Votes for: ALL
Votes Against: None
Motion passes: Yes

Note: Next meeting of the Board of Trustees is on January 17, 2022 5:00pm - 7:00pm EST