Bronx Global Learning Institute for Girls Charter School
The Shirley Rodriguez-Remeneski School
"Where Every Girl Is a Leader!"

Board of Trustees Meeting Minutes

Date: Wednesday, August 27, 2025
Time: 5:30 PM
Location: Virtual via Zoom
Notetaker: Laura Paulino, Executive Assistant

BOT Members Present:
Dina Velez, Board Chair, Victoria Jenn Rodriguez, Vice Chair, Millie Carrasquillo, Treasurer, Carla Anderson

BGLIG Staff Present:
Raven Obas, Executive Director

Board Member Absent:
Alexandra De Leon (excused absence)

Welcome & Opening Remarks

*The meeting was called to order at 5:35 PM by Chair Dina Velez.

*Quorum confirmed by Chair Dina Velez.

Executive Director's Report < Raven Obas >

- **Recent School Happening:** The Summer Rise program concluded successfully two weeks ago. Staff completed pre-service sessions focused on academic priorities, data use, and strengthening school culture. These efforts aimed to ensure alignment across the team and readiness for the start of the year.
- **Student Enrollment Data:** Enrollment reached 365 students, surpassing the projected benchmark of 324. Leadership emphasized that this cushion will help prevent the early-year attrition challenges experienced in previous years.
- **Upcoming Events:** The new school year is scheduled to open in early September, with staggered start dates by grade level. The student orchestra has been invited to perform at the 100 Hispanic Women Gala on September 16, providing visibility for BGLIG in the broader community. In addition, planning is underway for a potential fall field experience in partnership with Nasdaq.

- **Compliance Reporting:** The Annual Report for the period of 2024–2025 was submitted on August 1. The final student data submission (SIRS) is due by the end of August, and preparations are underway for upcoming authorizer visits. Leadership has continued refining internal processes to ensure timely and accurate submissions.
- **Fundraising Update & Next Steps:** Multiple grant applications have been submitted, including those to the Bronx Community Foundation, the Robin Hood Foundation, the Ponce de Leon Foundation, and the Yankees Foundation. Additionally, a donor and prospective board member visit is scheduled for October 3, providing an opportunity to showcase the school and strengthen external partnerships.

Committee Reports:

Academic Committee Report < Dina Velez, Board Chair >

- The committee discussed student attendance and noted that the final rate for 2024–2025 is being confirmed. The goal for 2025–2026 is to increase attendance to 90%. More detailed, disaggregated results will be provided in the coming weeks for grade-level analysis.

Finance Committee Report < Millie Carrasquillo, Treasurer >

- The committee discussed the timing of upcoming funding opportunities and application cycles, noting the importance of aligning submissions with projected cash flow needs. Grant timelines are being tracked carefully to ensure alignment with the annual budget and forecast planning process.

Board Nominations Committee < Victoria Jenn Rodriguez, Vice Chair >

- The board discussed ongoing outreach to potential new trustees. The intake process is progressing and has attracted interest from several prospective candidates. Introductory meetings are being arranged with some individuals, while others will remain engaged for possible partnerships in alternative capacities.

Board Matters < Dina Velez, Board Chair & Victoria Jenn Rodriguez, Vice Chair >

- **Revised BGLIG Board Bylaws:**
  The board reviewed the draft bylaws with legal revisions. A clean version will be circulated, and formal approval is planned for the October meeting.
- **Attendance Requirements:**
  Trustee attendance expectations were reaffirmed, with members reminded of the importance of consistent participation in scheduled meetings.
- **Shirley Rodriguez-Remeneski Highlights:**
  Highlights of the school's founding vision were shared to ensure ongoing alignment with the mission and values established by Shirley Rodriguez-Remeneski.
- **Next BOT Meeting:**
  The next Board of Trustees meeting will be held on Wednesday, September 17, 2025, at 5:30

PM.

- **Board Meeting Time Change:**
  The board has agreed to change the standing meeting time to 5:30 PM, effective immediately, to ensure consistency moving forward.
- **Board Development Training:**
  Training sessions for new trustees will be scheduled with Paul O'Neill. Availability for evening sessions was noted for early to mid-September, and final dates will be confirmed.

Public Comment

- No public comment.

Motions < Dina Velez, Board Chair >

- **Motion to Approve: July 2025 BOT Meeting Minutes**
  - Seconded by Victoria Jenn Rodriguez.
  - The motion passed unanimously.
- **Motion to Approve: Revised BGLIG Board Bylaws**
  - Tabled.
- **Motion to Approve: Administrative Calendar**
  - Seconded by Victoria Jenn Rodriguez.
  - The motion passed unanimously.

Executive Session

Dina Velez made a motion to enter Executive Session to discuss Union Matters. Victoria Jenn Rodriguez seconds. Motion passed unanimously at 6:18 PM.

Dina made a motion to exit the Executive Session. Carla seconds. Motion passed unanimously at 6:30 PM.

Adjournment

The meeting was adjourned at 6:30 PM.

The next Board Meeting will be held: Sep 17, 2025 (5:30 - 6:30 PM)