Bronx Global Learning Institute for Girls Charter School
The Shirley Rodriguez-Remeneski School
*"Where Every Girl Is a Leader!"*

# Board of Trustees Meeting Minutes

**Date**: Wednesday, October 15, 2025
**Time**: 5:30 PM
**Location**: Virtual via Zoom
**Notetaker:** Laura Paulino, Executive Assistant

**BOT Members Present:**
Victoria Jenn Rodriguez, Vice Chair, Millie Carrasquillo, Treasurer, Carla Anderson, Alexandra De Leon

**BGLIG Staff Present:** Kevin Morris, Interim Executive Director
**Board Member Absent:** Dina Velez, Board Chair - excused
**Guests:** Shermira Ellison, PTO President, and Mark Radi

## Welcome & Opening Remarks

*The meeting was called to order at 5:35 PM by Vice Chair, Victoria Jenn Rodriguez.
*Quorum confirmed by Carla Anderson

## Roll Call by Carla Anderson

## Interim Executive Director's Report < Kevin Morris >

- **Recent School Happenings:** The school celebrated Hispanic Heritage Month with student-led performances and cultural activities that highlighted creativity, collaboration, and community spirit. Kevin commended staff and students for their preparation and engagement throughout the event.

- **Student Enrollment Data:** Current enrollment stands at 343 students. Enrollment remains steady and strong despite typical seasonal fluctuations, reflecting continued family interest and retention. Waitlists are currently active for Kindergarten, 3rd, 4th, and 6th grades, demonstrating sustained demand across multiple grade levels.

- **Upcoming Events:** October's events include the PIX 11 "Monica Makes It Happen" interview and orchestra performance on October 17, the Pancakes with Parents Town Hall on October 18, the Street Naming Ceremony for Ambassador William on October 22, and the Franklin H. Williams Judicial Commission Induction Ceremony on October 23. The week of October 27 will feature both Literacy Week and the NASDAQ Closing Bell participation, followed by Character Day on October 31 to close out the month's celebrations.

- **Fundraising Events:** Several fundraising proposals remain under review with multiple foundations. Funding requests are in various stages of consideration, with follow-ups planned over the coming months. Each organization's review process will determine final decisions.

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## IV. Committee Reports:

**Academic Committee Report < Carla Anderson >**

- The committee provided a brief update, noting continued progress toward academic performance benchmarks and expressing appreciation to staff for their ongoing efforts.

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**Finance Committee Report < Millie Carrasquillo, Treasurer >**

- The report was tabled to the Executive Session, so no public update was shared.

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**Board Nominations Committee Report < Victoria Jenn Rodriguez, Vice Chair >**

- The Board Nominations Committee provided an update noting that candidate visits to the school are ongoing, along with conference calls to assess potential trustee fit. Trustees were encouraged to refer prospective candidates, particularly those with experience in public relations, fundraising, finance, or real estate—areas aligned with the school's long-term growth and facility goals. Interested individuals may complete the BGLIG Board Interest Form to begin the vetting process. The committee aims to present new candidates for board consideration at the next meeting.

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**Board Matters < Victoria Jenn Rodriguez, Vice Chair >**

- **Next BOT Meeting:** The next Board of Trustees meeting will be held on Wednesday, November 19, at 5:30 PM.
- **Program, Outreach, and Travel Updates:** The Board reviewed media and community engagement efforts, including preparations for the upcoming PIX 11 feature and ongoing initiatives to strengthen partnerships and support enrollment growth. The proposed Puerto Rico student trip was also discussed and will be postponed due to logistical and safety considerations.
- **PTO President Updates**: The PTO President expressed appreciation for the update on the revised bylaws and confirmed their continued advisory role to the Board. Concerns were raised regarding security and student safety near dismissal areas, and it was noted that safety personnel will remain stationed near the school.

## Public Comment

- One attendee asked about access to the school's updated bylaws.
- A parent inquired whether the agenda for today's meeting had been posted.

The Board confirmed that:

- The bylaws are linked within the September agenda, which is the meeting at which they were approved.
- They will also be posted on the school website for easier access.
- Future meeting agendas will be posted publicly once the corresponding minutes from the previous meeting have been approved.

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**Motions < Victoria Jenn Rodriguez >**

- **Motion to Approve: September 2025 Board Meeting Minutes (all meetings held during September) — motion made by Victoria Jenn Rodriguez.**

  - Seconded by Millie Carrasquillo.
  - The motion passed unanimously.

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## Executive Session

Victoria Jenn Rodriguez made a motion to enter Executive Session to meet & greet with Mark Radi, discuss personnel matters, review the finance committee report from Millie Carrasquillo, and provide a UFT update. Millie Carrasquillo seconds. All in favor. Motion passed unanimously at 6:12 PM.

**Motions**

- Motion to approve Kevin Morris and Victoria Jenn Rodriguez as BGLIG's authorized signatories for CD, checking, and savings accounts at JPMorgan Chase, and remove Raven Obas — motion made by Alexandra De Leon.

  - Seconded by Carla Anderson.
  - The motion passed unanimously.

- Motion to approve Kevin Morris as Interim Executive Director. A monthly stipend of $1,500 will be paid to Kevin from October 1, 2025, to January 1, 2026 — motion made by Victoria Jenn Rodriguez.

  - Seconded by Millie Carrasquillo.
  - The motion passed unanimously.

Victoria Jenn Rodriguez made a motion to exit the Executive Session. Alexandra De Leon seconds. All in favor. Motion passed unanimously at 7:07 PM.

## Adjournment

Motion to adjourn meeting at 7:08 PM made by Victoria Jenn Rodriguez, seconded by Millie Carrasquillo. All in favor. Motion passed unanimously at 7:08 PM.

**The next Board Meeting will be held: Wednesday, Nov 19, 2025 (5:30 - 7:00 PM)**