Bronx Global Learning Institute for Girls Charter School
The Shirley Rodriguez-Remeneski School
"Where Every Girl Is a Leader!"

Board of Trustees Meeting Minutes

Date: Wednesday, November 19, 2025
Time: 5:30 PM
Location: Virtual via Zoom
Notetaker: Laura Paulino, Executive Assistant

BOT Members Present:
Victoria Jenn Rodriguez, Vice Chair, Millie Carrasquillo, Treasurer, Carla Anderson, Alexandra De León., Shermira Ellison, PTO President, Dina Velez

BGLIG Staff Present: Kevin Morris, Interim Executive Director

Board Member Absent: Carla Anderson - excused

I. Welcome & Opening Remarks

*The meeting was called to order at 5:35 PM by Vice Chair, Victoria Jenn Rodriguez.
*Quorum confirmed by Millie Carrasquillo.

II. Roll Call by Millie Carrasquillo

III. Interim Executive Director's Report < Kevin Morris >

- **Recent School Happenings:** This past month included a variety of student-centered and community events, including performances, academic celebrations, cultural activities, and several field trips. These events reinforced student engagement and highlighted strong collaboration between staff, students, and partners.

- **Student Enrollment & Recruitment:** Enrollment remains stable with continued family interest across multiple grade levels. The Board received an update on enrollment marketing efforts, including campaign reach and engagement metrics, as well as preliminary recommendations to sustain growth throughout the year.

- **Academic Updates:** Quarter 1 concluded with strong student participation, including numerous Honor Roll recognitions. Interim assessments were administered, and the school is awaiting validated data before presenting results publicly. Instructional teams are preparing next-phase academic plans.

- **Compliance & Operations:** State and federal submissions due during the fall—including BEDS and ESSA—were completed on schedule. The annual audit was concluded with no findings. Updates were provided regarding ongoing grant proposals and outreach initiatives.

IV. Committee Reports:

Academic Committee Report < Tabled>

- The Academic Committee report was tabled pending validated assessment data. Once finalized reports are available, the committee will reconvene to review academic trends and priorities.

Finance Committee Report < Millie Carrasquillo, Treasurer >

- The Finance Committee summarized the outcomes of recent meetings, including a review of the audit, discussion of forecasting structures, budget modeling, investment planning, and expense categorization. Follow-up items were noted for the next reporting cycle.

PTO Report < Shermira Ellison, PTO President>

- The PTO reported positive family engagement in recent weeks. Parents continue to express appreciation for communication efforts and have raised interest in maintaining regular opportunities for dialogue with school leadership. PTO leadership continues to recruit officers and volunteers for upcoming events.

V. Board Matters < Victoria Jenn Rodriguez, Vice Chair >

- **Next BOT Meeting:** The next Board of Trustees meeting will be held on Wednesday, December 17, at 5:30 PM.
- **Advisory Support**: It was noted that Dina Vélez will continue to support the Board in an advisory capacity due to family matters.

VI. Public Comment

- No public comments were received during this meeting.

VII. Motions

- Motion to approve October 2025 Board Meeting Minutes (all meetings held during October) — motion made by Victoria Jenn Rodriguez.
    - Seconded by Millie Carrasquillo.
    - The motion passed unanimously.
    - Motion passed with Dina Velez abstaining due to absence.
- Motion to approve enrollment marketing proposal (Underdog Contract 2025–26) made by Victoria Jenn Rodriguez.
    - Seconded by Millie Carrasquillo.
    - The motion passed unanimously.
- Motion to approve the appointment of Victoria Jenn Rodriguez as Board Chair made by Millie Carrasquillo.
    - Seconded by Alexandra De León.
    - Motion passed unanimously.

The Board acknowledged the previous Chair for her service and leadership.

VIII. Executive Session

Victoria Jenn Rodriguez made a motion to enter Executive Session to discuss personnel, operations, and board developments. Millie Carrasquillo seconds. All in favor. Motion passed unanimously at 6:10 PM.

Victoria Jenn Rodriguez made a motion to exit Executive Session. Seconded by Millie Carrasquillo. All in favor. Motion passed unanimously at 7:00 PM.

IX. Adjournment

Motion to adjourn meeting at 7:00 PM made by Victoria Jenn Rodriguez, seconded by Millie Carrasquillo. All in favor. Motion passed unanimously at 7:00 PM.

The next Board Meeting will be held: Wednesday, Dec 17, 2025 (5:30 - 7:00 PM)