Bronx Global Learning Institute for Girls Charter School
The Shirley Rodriguez-Remeneski School
"Where Every Girl Is a Leader!"

Board of Trustees Meeting Minutes

Date: Wednesday, December 17, 2025
Time: 5:30 PM
Location: Virtual via Zoom
Notetaker: Laura Paulino, Executive Assistant

BOT Members Present:
Victoria Jenn Rodriguez, Board Chair, Carla Anderson, Alexandra De Leon

BGLIG Staff Present: Kevin Morris, Interim Executive Director

Board Member Absent: Millie Carrasquillo (absence excused), Shermira Ellison (absence excused), and Dina Velez (absence excused)

I. Welcome & Opening Remarks

*The meeting was called to order at 5:34 PM by Board Chair Victoria Jenn Rodriguez.

*Quorum confirmed by Carla Anderson .

II. Roll Call by Carla Anderson

III. Interim Executive Director's Report < Kevin Morris >

- **BGLIG Community Events (Recent & Upcoming):** The school hosted and is planning several community-focused events that support family engagement and school culture. Recent activities included a Thanksgiving family appreciation event and a winter holiday celebration, both of which served a large number of families and included food distribution, student activities, and donated items. Partnerships supported the distribution of winter coats and groceries to families in need. Upcoming programming includes additional family engagement opportunities, student celebrations, and schoolwide activities tied to academic and cultural milestones, with planning underway to ensure strong participation.

- **Current Enrollment & Outreach Efforts:** Enrollment remains stable at approximately 342 students, with limited midyear fluctuations. Special education enrollment includes 61 students, with additional students in the intake pipeline. Outreach and recruitment efforts continue through digital marketing, canvassing, and community partnerships. Early data from the Underdog enrollment campaign shows promising engagement metrics, and outreach efforts will continue throughout the winter months.

- **Staff Highlights:** Staff contributions were recognized through internal appreciation efforts, highlighting instructional leadership, collaboration, and dedication to students. Ongoing attention is being given to staff morale, instructional consistency, and retention as the school continues through the academic year.

- **Academic Updates:** Quarter 1 interim assessments were completed across grade levels. Preliminary trends indicate stronger performance in math than in ELA, prompting targeted instructional adjustments. Schedule modifications and intervention supports have been implemented in select grades to address literacy development, guided reading, and foundational skill gaps. The following interim assessment cycle is scheduled for January, when validated data will be reviewed.

- **Next Steps & Academic Goals:** The instructional team is focused on monitoring the impact of recent schedule changes and interventions leading into the January assessment cycle. Growth targets have been established for both ELA and math, with an emphasis on continued improvement, instructional alignment, and support for multilingual learners and students with disabilities.

- **Compliance & Finance Updates:** The school remains current with all required compliance submissions, and routine financial reporting is ongoing. An update was provided regarding facilities planning, including the school's agreement with an external real estate advisory firm. Updates were also shared on fundraising efforts, including the status of several foundation proposals and pending funding decisions. Follow-up will continue as appropriate.

IV. Committee Reports:

Academic Committee Report < Carla Anderson >

- The Academic Committee shared reflections from recent discussions focused on instructional adjustments and academic priorities. It was noted that targeted schedule changes are underway for specific grade levels to address identified needs, and that these adjustments are already in progress. The Committee emphasized the importance of monitoring the impact of these changes following the January interim assessments before drawing conclusions or making further recommendations. Appreciation was expressed for the focus on teacher stability, instructional alignment, and continued support for multilingual learners and students with disabilities.

Finance Committee Report < Victoria Jenn Rodriguez, Board Chair >

- The Finance Committee reported on its review of October financial data, noting that reconciliations were complete and aligned as expected. Discussion also included ongoing planning for investment accounts and the long-term financial strategy. The Committee shared that a meeting with the school's investment partners is being scheduled to review available options and next steps. Updates were also provided on conversations with a real estate advisory group, which is conducting exploratory analysis at no cost to the school to identify potential long-term facility opportunities. The Fiscal Policy Proposal was reviewed, and additional questions were noted for follow-up prior to a future vote.

PTO Report < Tabled >

- The PTO report was tabled due to the PTO President's medical absence. Continued positive family engagement and collaboration were acknowledged.

V. Board Matters < Victoria Jenn Rodriguez, Board Chair >

- **Next BOT Meeting:** The next Board of Trustees meeting will be held on Wednesday, January 21, 2026, at 5:30 PM.

VI. Public Comment

- No public comments were received during this meeting.

VII. Motions < Tabled >

- Motion to approve November 2025 Board Meeting Minutes
  - The motion was tabled for the January Board meeting.

- Motion to approve Fiscal Policy Proposal
  - The motion was tabled for the January Board meeting.

VIII. Executive Session

Victoria Jenn Rodriguez made a motion to enter Executive Session to discuss personnel, operations, and board developments. Carla Anderson seconds. All in favor. Motion passed unanimously at 6:01 PM.

Victoria Jenn Rodriguez made a motion to exit Executive Session. Seconded by Alexandra De Leon. All in favor. Motion passed unanimously at 7:00 PM.

IX. Adjournment

Motion to adjourn meeting at 7:00 PM made by Victoria Jenn Rodriguez, seconded by Carla Anderson. All in favor. Motion passed unanimously at 7:00 PM.

The next Board Meeting will be held: Wednesday, Jan 21, 2026 (5:30 - 7:00 PM)