BGLIG

Bronx Global Learning Institute for Girls Charter School
The Shirley Rodriguez-Remeneski School
"Where Every Girl is a Leader!"

Parent Bill of Rights

Parents have the right to a free public-school education for their child in a safe and supportive learning environment. Parents have the right to:

1. a free public-school education for their child, from kindergarten until age 21, or receipt of a high school diploma, whichever comes first, as provided by law;
2. an evaluation for their child with a disability and, if found to be in need of special education, receive a free, appropriate education from age 3 through age 21, in accordance with applicable laws and regulations;
3. bilingual education or English as a Second Language services, for their child with limited English proficiency, as required by law and regulations;
4. have their child receive his or her full instructional schedule in accordance with the Department of Education school year calendar;
5. have their child learn in a safe and supportive learning environment, free from discrimination, harassment, bullying, and bigotry;
6. have their child receive courtesy and respect from others and equal educational opportunities regardless of actual or perceived race, color, religion, age, creed, ethnicity, national origin, alienage, citizenship status, disability, sexual orientation, gender (sex) or weight;
7. have a child accorded all the rights set forth in the Bill of Student Rights and Responsibilities found within the New York City Department of Education's Citywide Standards of Intervention and Discipline Measures.
8. Translation and interpretation services if they require or request language assistance in order to communicate effectively with the Department, in accordance with Chancellor's Regulation A-663;
9. Information regarding all policies, plans and regulations which require parent consultation at the school, district and/or borough level;
10. Access to current information regarding services which are provided by the school system, eligibility requirements for these services, and how to apply for them (e.g., transportation, food services, health services, English Language Learner (ELL) instruction, remediation, special education services);
11. Be informed about required health, cognitive and language screening examinations

12. Information concerning expectations for their child with respect to their child's educational program, attendance and behavior;

13) Written information regarding the grading criteria that will be used to evaluate their child's academic performance;
14) Access to information concerning their child's instructional program, including but not limited to, course of study or curriculum;
15) Be assured the confidentiality of their child's records, in accordance with Chancellor's Regulation A-820;
16) Access and review their child's education records no more than 45 days from receipt of the request;
17) Make an appointment to have their child's education records explained by designated school staff and to have such a meeting within a reasonable time after making such a request;
18) Request that their child's education records be released to an outside agency, in accordance with Chancellor's Regulation A-820, and to withhold their contact information from institutions of higher learning and/or military recruiters;
19) Have their child's education records sent in a timely manner to another school to which their child has transferred;
20) Consent to disclosures of personally identifiable information contained in their child's education records, except to the extent that Family Educational Rights and Privacy Act (FERPA) and Chancellor's Regulation A-820 authorize disclosure without consent. One exception permitting disclosure without consent is disclosure to school officials who need to review education records to fulfill their professional responsibility. Examples of school officials include NYC DOE employees (such as administrators, supervisors, teachers, other instructors, or support staff members, and people whom the NYC DOE has engaged to perform services or functions for which it would otherwise use its own employees (such as agents, contractors and consultants). Another exception permitting disclosure without consent is disclosure, upon request, to officials of another school district in which your child seeks or plans to enroll, or is already enrolled if made for purposes of your child's enrollment or transfer;
21) File a complaint with the U.S. Department of Education if you believe the NYC DOE failed to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:
Family Policy Compliance Office

U.S. Department of Education 400 Maryland Avenue, SW
Washington, DC 20202-8520

22) Opt out of having your child's name, date of birth and address disclosed to the U.S. Department of Education for the purpose of assisting students and families with applying for financial aid, and opt out of having your child's name, date of birth and grade level (for example, ninth grade) disclosed to the National Student Clearinghouse (an organization that provides college enrollment and graduate information to the NYC DOE).
23) Feel welcomed, respected, and supported in their school communities.;
24) Be treated with courtesy and respect by all school personnel, and to be accorded all rights without regard to race, color, creed, religion, national origin, sex, gender, age, ethnicity, alienage/citizenship status, marital status, partnership status, sexual orientation, gender identity, or disability;
25) Participate in regular written or verbal communication with teachers and other school staff and share concerns regarding their child's academic, social and behavioral progress;
26) Meet with their child's teachers and principal in accordance with established procedures;
27) Participate in meaningful and productive parent-teacher conferences to discuss their child's progress in school and have access to other school staff, as appropriate, throughout the school year to discuss concerns;
28) Be informed on a regular basis, both informally and through formal progress reports, of their child's academic and behavioral progress in school;
29) Due process as set forth in Chancellor's Regulation A-443 and the Discipline Code when their child is subject to discipline;
30) Participate in elections for the School Leadership Team at their child's school;
31) Be accompanied by a friend, advisor, or interpreter at hearings, conferences, interviews and other meetings concerning their child, in accordance with established procedures without pre-approval from staff or school administration;
32) An interpreter, if they are hearing impaired, at any meeting or activity which they attend which is specific to the academic and or disciplinary aspects of their child's educational program, provided a written request is made prior to the meeting or activity; if an interpreter is unavailable, other reasonable accommodations shall be made;
33) Have school staff make every reasonable attempt to ensure that parents receive important notices from the school, including notices about parent-teacher conferences, Parent Association or Parent-Teacher Association meetings, School Leadership Team meetings, Community Education Council meetings, etc.;

34) Be a member of the Parent Association or Parent-Teacher Association of his or her child's school without the payment of dues;
35) Receive a copy of the "Parents' Bill of Rights and Responsibilities," the "Citywide Standards of Intervention and Discipline Measures", which includes the "Bill of Student Rights and Responsibilities" and copies of school- specific policies;
36) Participate on school committees (e.g., Safety, Nutrition, C-30 Level I), in accordance with the guidelines for participation which apply to those committees;
37) Be a candidate for or, if applicable, vote for members of the Community or Citywide Education Councils, in accordance with the law and Chancellor's Regulations D-140, D-150, D-160, and D- 170;
38) Attend and participate at meetings of the Community and Citywide Education Councils and of the Panel for Educational Policy which are open to the public, in accordance with the provisions of the Open Meetings Law ("the Sunshine Law") and established procedures.
39) File Complaints and/or Appeals Regarding Matters Affecting Their Child's Education

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Parent's Right to Data Privacy and Security

Both state and federal laws protect the confidentiality of information about your child that identifies him or her. Such information, which includes student-specific data, is known as "personally identifiable information." Under New York state's education law, if you are a parent of a child in the New York City public school district (the NYC DOE), you have the following rights regarding the privacy and security of your child's personally identifiable information and data.

1. A student's personally identifiable information cannot be sold or released for any commercial purposes;
    i. Personally identifiable information includes:
        1. the student's name;
        2. the name of the student's parent or other family members;
        3. the address of the student or student's family;
        4. a personal identifier, such as the student's social security number, student number, or biometric record; or o other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name.
2. Parents have the right to inspect and review the complete contents of their child's education record which are directly related to the student and maintained by the educational institution; Education record is defined as: any information recorded in any way, including, but not limited to, handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche." 34 C.F.R. §99.3.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred;
4. A complete list of all student data elements collected by the State is available for public review at: http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should first be directed to the School's Data Privacy Officer at: cventura@bgligschool.org or be directed to the SED Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany NY 12234, email to CPO@mail.nysed.gov.

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List of Programs which collect PII information:

1. CommonLit – Used by both schools
    a. Collects: names, email addresses, and grade levels, IP address
2. I-Ready – Used by both schools
    a. Collects: Student full names, date of birth, gender, ethnicity or race, student school or class enrollment, student grade level, teacher name, English language learner status, and eligibility for free- or reduced-price lunch, IP address
3. Khan Academy – Used by both schools
    a. Collects: name, email addresses, date of birth and location (city), IP address
4. Pearson Realize – Used by both schools
    a. Collects: Student full names, date of birth, email addresses gender, grade level, race, assessment scores, and school information such as district, IP address
5. ReadWorks – Used by both schools
    a. Collects: Student full names, teacher email address, name of school and school zip code, IP address
6. Jupiter – Used by both schools
    a. Collects: Student and Parent information, including names, email addresses, phone numbers, ID numbers, and grades, IP address
7. Google G-Suite for Education – Used by both schools
    a. Collects: Student full names, date of birth, email addresses, school name and class enrollment, student grade level, teacher name and assessment scores, IP address
    b. Youtube – used by Middle school collects same information as google
8. Padlet – Used by both schools
    a. Collects: Student full name, email addresses, phone number, possible photo and short biography if chosen to, IP address
9. LLI/ Fountas & Pinnell – Used by both schools in different forms
    a. Collects: student full name, email addresses, assessment scores, grade – Fountas & Pinnell
    b. LLI Collects: teacher full name, email addresses, mailing address, payment info and mailing address, IP address
10. Powtoon – Used by Middle School
    a. Collects: Student full name and email address, IP address
11. StoryboardThat – Used by Middle School
    a. Collects: Username (created by school), IP address

12. Epic – Used by Middle School
    a. Collects: date of birth, email addresses, password, student's age and name, IP address
13. Writable – Used by Middle School
    a. Collects: Student full name, username, password, unique class access code, email address and number of classmates using the service, IP address
14. Illuminate – Used by Middle School
    a. Collects: IP Address
15. NOAA Science Videos – Used by Middle School
    a. Collects: IP address and if volunteered by student, email address for correspondence
16. TeacherTube – Used by Middle School
    a. Collects: Teacher information – email address and name, user IP address

Please note that this list is constantly updated as new programs are being used and others are being discontinued in and out of the classroom.