Bronx Global Learning Institute for Girls
Board of Trustees Meeting Minutes
Tuesday, June 12, 2012
750 Concourse Village West
Bronx, NY10451

Board Members in attendance:
Alana Barran, Marcela Carvajal, Huey-Min Chuang, Luis Febus, Yolanda LaGuerre, Shirley Rodriguez-Remeneski, Victoria Rodriguez, and Nydia Sancho

Non-Board Members present:
Joshua Moreau (VEP), Brooke Fontaine (VEP), and Celia Domenech (BGLIG Principal)

Meeting called to order by Shirley at 6:55pm

Welcome by Shirley and roll call

- **Approval of Minutes**
  - May 15, 2012 Meeting Minutes
    - Victoria moves to approve minutes, Marcela seconds. All approve.

- **Committee Reports**
  - Finance Committee – Huey-Min Chuang, Luis Febus & Victoria Rodriguez
    - The committee is recommending a fixed fee rate vs a variable rate from our previously used auditor if we are going to continue doing business with them. The committee will submit this request to the auditor and report back to the board.
    - Josh reported on next year's budget, our tech contract, and the E-rate allocated funds of just over $194K
  - Academic/Personnel Committee – Alana Barran, Yolanda LaGuerre, and Nydia Sancho
    - BGLIG Board Initiative for School Progress was proposed to include the following:
    - Request a Math and ELA framework from Victory Schools
    - Request an Action Plan from the principal Celia Domenech
    - Exit meeting with departing teachers
    - Curriculum meeting with Victory Staff Mary Cordero, Jessica and Michelle
    - Meet with teachers for Feedback on Curriculum and Instruction
    - Include at BGLIG Board Retreat a reflection on Principal's Action Plan
    - Schedule periodic visits to BGLIG to coincide with Board meetings.

  Most of this has taken place. We have not made full committee reports on all the points but many were discussed before the Renewal Application was submitted.

- **Principal Report**
  - Attached

- **PTO Report**
  - Attached

- **Victory Education Partner Report**
  - Attached
    - Huey-Min requested Victory to provide a report on how staff is being developed/trained as a result of their assessment testing results for grades 3&4 before school is back in session

        - The Academic/Personnel Committee will work with Victory on developing a curriculum frame work

- **Governance**
    - NYC DOE Meeting – May 23, 2012 Overview
        - Main take away from the meeting was to focus heavily on academic rigor and accountability especially as the school proceeds with the charter renewal process
        - Going forward a formal evaluation will be conducted for both Victory and BGLIG's principal yearly by the board
    - Summer Board Retreat - July, 2012
        - On July 28th and 29th the BGLIG board will meet for a weekend retreat to discuss board performance and receive training on board governance.

- **Old Business**
    - 2012-2013 Budget
        - Motion to approve the 2012-2013 budget with the amendment of including the line for a literacy specialist made by Nydia, second by Victoria. All approve.
    - Employee Manual
        - Motion to approve BGLIG's Employee Manual made by Marcela, second by Nydia. All approve.

Motion to enter into Executive Session made by Shirley, second by Nydia. All approve at 9:55pm.

Motion to move back into public session and conclude meeting at 10:07pm made by Victoria, Huey-Min seconds. All approve.