Bronx Global Learning Institute for Girls
Board of Trustees Meeting Minutes
Tuesday, March 20, 2012 Meeting 1
750 Concourse Village West
Bronx, NY 10451

Board Members In attendance:
Shirley Rodriguez-Remeneski, Huey-Min Chuang, Yolanda LaGuerre, Luis Febus, Alana Barran, Nydia Sancho and Marcela Carvajal

Absent Board Members:
Victoria Rodriguez

Non-Board Members present: Celia Domenech-Principal, Mary Cordero (VEP), Brooke Fontaine-VEP Joshua Moreau-VEP, Alex, Marqusee-VEP, Sonya Hooks (NYCDOE), Daree Lewis (NYCDOE) and Norma Rosa

Meeting called to order by Shirley @ 6:55pm

Welcoming by Shirley

- **Approved Minutes**
  Reviewed and approved
  - June 2011 Board Minutes - Motion – Shirley, 2nd – Nydia, All in favor – Unanimous
  - September 2011 Board Minutes - Motion – Shirley, 2nd – Nydia, All in favor – Unanimous
  - February 1st Meeting - Motion – Shirley, 2nd – Huey- Min, All in favor – Unanimous
  - February 2nd Meeting - Motion – Shirley, 2nd – Marcela, All in favor – Unanimous

    Minutes reviewed and TABLED
  - December Board Minutes were tabled until next Board meeting (Minutes were amended)

- **Finance Committee Report** – Huey Min Chuang
  - Josh met with Finance Committee
  - Suggests meeting with Principal (Personnel Committee)
  - Committee discussed using different auditors; but decided to keep the same Auditor since they have served them well and their price is fair
  - Taxes are filed and sent to Federal Government
  - The Committee worked on 2012-2013 preliminary budget; there is a place holder of 3% per person for salary increase pending the meeting of the Academic / Personnel Committee to discuss salary increases.
  - No major concerns with the Budget at this time; BGLIG is financially sound
  - Budget needs to be approved by June Board meeting.

- **Academic / Personnel Committee Report** – Nydia & Yolanda
  - Planning an instructional walk through – May 9
  - Discussing salaries projections for teachers and TA's for 2012-2013 prior to the May meeting
  - Observations – Committee will review teacher portfolios

- **Principal Report – Celia Domemech**
  - Attached

- **Victory Academic Report –** Mary Cordero
  - Report attached
  - Review of Charter Accountability goals distributed and discussed Cordero during the Sept 2011 Board Meeting in preparation for BGLIG's Renewal.
  - Student performance on the 2011-2012 NY State Assessment is critical. School must demonstrate student progress for renewal, as discussed in previous Board meetings
  - Steps taken throughout the year
    - Focus on Data analysis and use of data to drive whole group and small group instruction
    - Victory Interim Assessments use to guided help instruction, intervention & enrichment
    - Saturday Academy and April Recess Academy available to support student achievement
  - Victory Assessment scale scores are rigorous and conservative in order to meet the needs of all girls and increase rigor
  - BGLIG must focus on Charter Accountability goals for their renewal.
  - Please review the accountability goals and guiding questions for renewal and contact Mary Cordero if you have questions or concerns

- **Parent Feedback**

- Parents and girls are feeling the pressure of the NY State Assessment
- First years testing group were not with BGLIG at Kindergarten
- Seriousness from the teachers regarding the assessments, they are working hard to support the girls.

- **Victory Operations report – Brooke Fontaine**
  - Report attached
  - Presented the BGLIG Dashboard
  - Major drop in February Math assessment because the assessment had skills and concept that had not been taught as of assessment. Skills and concepts taught after assessments.
  - Scores ranges are significantly higher than state because the assessment is used to guide instructional practice. We do not want a false sense of comfort.
  - BGLIGs focus must be student performance and Academic progress
    Girls have shown Improvement on constructive response
  - Math Assessment will be conducted prior to the week of 3/26 and data will be used to focus instructional opportunities during April Recess Academy; Teachers will use item analysis

Meeting adjourned @ 7:42pm

Yolanda – Motioned
Marcela – Seconded
All in favor – unanimous

***Pending Board approval**