Bronx Global Learning Institute for Girls
Board of Trustees Meeting Minutes
Tuesday, September 25, 2012
750 Concourse Village West
Bronx, NY10451

Board Members in attendance:
Alana Barran, Marcela Carvajal, Huey-Min Chuang, Luis Febus, Yolanda LaGuerre, Shirley Rodriguez-Remeneski, Victoria Rodriguez, and Nydia Sancho

Non-Board Members present:
Mary Cordero (VEP), Celia Domenech (BGLIG Principal), and Marcia Gonzalez (BGLIG Assistant Principal)

Meeting called to order by Shirley at 6:35pm.

Welcome by Shirley and roll call.

- **Approval of Minutes**
  - June, 12, 2012 Meeting Minutes
    - Victoria moves to approve minutes, Huey-Min seconds. All approve.

- **Principal Report**
  - Attached

- **Committee Reports**
  - Finance Committee – Huey-Min Chuang, Luis Febus & Victoria Rodriguez
    - After four years, BGLIG remains in good financial standing. Careful analysis and review of employee benefits and compensation is critical as we move forward. The committee will provide financials on the school's remaining cash flow after accounting for operational costs as suggested by Alana. The Board will continue to explore real estate options.
    - Luis will meet with Neftali to discuss and review employee benefits. Neftali was asked to provide a report on petty cash and the school's monthly checking account. Neftali will work with Josh on this.
    - The committee will research the JPMorgan Chase Foundation given our relationship and report back on possible partnership opportunities.
  - Academic/Personnel Committee – Alana Barran, Yolanda LaGuerre, and Nydia Sancho

- The committee will plan frequent visits to the school this academic year. A schedule will be drafted. Visits will consist of monitoring the school's progress in adhering to the framework and structure. Goal setting will also be addressed and reviewed.
- There is concern about losing personnel. The committee suggests providing incentives to keep and attract top talent.
- The committee met with staff and asked for input on the school's curriculum. As a result, the teachers felt apart of the team and were more responsive and reflective regarding their performance.
- Huey-Min will draft a letter for Shirley's review and signature to the Mayor and Christine Quinn highlighting BGLIG's academic achievements and the school's growing need for real estate. A letter/press kit will also be drafted to send to the Bronx Borough President.

- **Governance**
  - BGLIG Renewal
    - Application has been submitted. Included in the application was the request for BGLIG's extension to a middle school.
  - Summer Board Retreat
    - On July 28, 2012 the Board met for its first annual weekend retreat in New Jersey. The retreat was an opportunity for the Board to meet and brainstorm on the past, present, and future of BGLIG.
    - High level outcomes and topics included:
      - Committee members listing out responsibilities and roles for each member
      - Recommendations for BGLIG's Board
      - Annual review of the principal's performance and year around feedback
      - Press kits will be given to key stakeholders and the media to spread the word of BGLIG's academic success
      - Application renewal next steps
      - Review of employee benefits
      - Technology plan

- **PTO Report**
  - Attached

- **Victory Education Partner Report**
  - Attached
    - Victory will provide an incident report at the next Board meeting.

- **New Business**
  - BGLIG's Website
    - The school's website needs to be updated. Mary will connect with Board members on providing updated bios and pictures.

- BGLIG”s progress and successes should be highlighted on the site.

Motion to enter into Executive Session made by Shirley, second by Nydia. All approve at 8:30pm.

Motion to move back into public session and conclude meeting at 8:35pm made by Victoria, Huey-Min seconds. All approve.