Bronx Global Learning Institute for Girls
Meeting of the Board of Trustees

Wednesday, December 18, 2013 start time 5:55 PM

1. Welcome & Introductory Remarks by Alana Barran, Board Chair

2. Roll Call (1 Minute) by Alana Barran, Board Chair
   Attending Board meeting:
   Alana Barran - AB
   Marcela Carvajal-MC
   Joseph Carcagno-JC
   Nydia Novoa-Sancho –NS – by phone from 6pm-6:15pm and arrived in person at 6:20pm; departed 8:40 pm.
   Victoria Rodriguez-VR via Skype
   Yolanda LaGuerre-YL via Skype

   Absent (Excused):
   Huey-Min Chuang

   Non- Board Members:
   Celia Domenech
   Marcia Gonzalez
   Mary Cordero
   Luz Collazo-Davis
   Teneka Harrison – 6th grade Parent

3. Parent asked to address the Board, she was pressed for time, and was given an opportunity to do so. She requested that the Board take into account the needs of children who are high achievers and approve programs to enrich them as well. She asked what programs are being worked on in the middle school specifically as she would like to see many students applying for specialized high schools in NYC. The Middle School principal responded explaining that she was going to deal with that subject in her report and proceeded to give her report.

4. Middle School Principal Report by Marcia Gonzalez – attached.

Question(s)

AB: Will the Afterschool be offered to all students?
MG: yes, it's for enrichment and remediation.
AB: Will it be voluntary or compulsory?
MG: We are thinking compulsory for those who scored 2 or less and recommended for those who scored 3 or more.

5. Elementary School Principal Report by Celia Domenech – attached.

Question(s)

AB: what were the results of the Interim Assessments?
CD: The testing was completed but not graded, the grades will be provided to the Board.

AB: Is the NYC Chess a Not-for-Profit?

CD: I don't know but will find out.
AB: What is the charge for the master chess to come to BGLIG?
CD: $50 per session. It would be one hour per week and would be taught during recess.
AB: What other costs are related to this program.
CD: The chess pieces/sets would be $12 per set.

AB and NS: Please explain how you intend to hire two TA to replace the two second grade teachers going out on maternity leave and how it will comply with

6. Executive Session
   Motion to enter executive session for a discussion about the Business Manager and other issues by Alana Barran at 7pm seconded by Nydia Sancho:
   All in favor: Unanimous
   Executive session ends: 7:44pm Motion to resume meeting: Joseph Carcagno; seconded Nydia Novoa-Sancho; all in favor: Unanimous

   Discussion: YL motioned that the Board contact the proper authorities, which include law enforcement agencies, the Department of Education, and the Authorizer. The motion made by Yolanda LaGuerre for the above request was not seconded. Motion did not pass. AB asked YL if she wanted to be more specific in her motion as it is too general as it stands. YL refused

   YL said that again she believes that the authorizer should be contacted. AB said that as was discussed previously, she had placed a telephone call to the Charter Office, Daree Lewis, who was not in her office and so she did not communicate with her. YL began to raise her voice and began to repeat was the authorizer contacted and AB repeated her answer.
   AB: I ask that the record reflect that YL is now obstructing this meeting by being disruptive, attacking Board members on a personal level, and misrepresenting what has been said by Board members and divulging what was discussed in executive session.
   YL: asked who gave the Business Manager a credit card.
   The remaining Board members said in chorus: no one.
   YL: again asked who gave the Business Manager a credit card and each board member took turn individually to say they did not give the Business Manager a credit card. JC said all of this was discussed in executive session, why are we going over this again. VR said: YL you have all the information you are asking for, you know the answers, the statements you reviewed is the corresponding credit card. AB then said that in the interest of time and Board business, we are going to move on with the agenda.

7. New Business –
   a. motions and votes

   12-18-2013-01
   After a review of the matter and a discussion in Executive Session by the Board of Trustees, Alana Barran motions to terminate the employment of the Business Manager approved by the Board on or about July 2013, for cause, pursuant to the BGLIG Employee Handbook, Section 10.1, Items 9 and 10.
   Motioned by: Alana Barran
   2nd by: Joseph Carcagno
   Roll Call: In agreement: Victoria Rodriguez; Marcela Carvajal, Nydia Novoa-Sancho, Yolanda LaGuerre
   All in favor: Unanimous- motion passed.

   12-18-2013-02

AB motions to allow Victory Education Partners, on behalf the Board of Trustees, to commence a search for candidates for the BGLIG Business Manager position on free sites; paid sites to be discussed with Ms. Barran and Ms. Chuang.
Motioned by: Alana Barran
2nd by: Victoria Rodriguez
All in favor: Marcela Carvajal, Victoria Rodriguez, Joseph Carcagno, Nydia Novoa-Sancho and Alana Barran
Against motion: Yolanda LaGuerre wants to wait until committee revises the job description.
Motion passed.
Discussion: AB explained that based on the prior Business Manager job description a search should begin, that the job description can be finalized by the Board and discussed during interviews and given to the approved candidate upon hire.

12-18-2013-03
YL: I motion the board to notify the proper authorities, law enforcement, NYSED and the authorizer about the Business Manager situation"
Motion: Yolanda LaGuerre
2nd: by no Board Member
Motion does not pass.

Discussion regarding motion:
YL: "Am I to understand you do not want to contact the authorizer?"
AB: "As I discussed before, I Contacted Daree Lewis at the Charter Office today, she was not in her office, so I did not communicate with her."
YL: asked the same questions AB responded with the same response.
YL: wanted to know the purpose of her call and said she was recording this meeting.

Discussion regarding motion:
YL: I motion to conduct a technical and financial audit of the financial records.
JC: "What do you mean by technical?"
YL: A CPA would know.
AB: But I do not know what a technical audit is and can't vote in favor if I do not know what I am voting for. You obviously know because you are asking for it, please explain it to us so that we can consider it.
YL: It's a technical which the person doing the audit would know.
AB asked Ms. LaGuerre if she wanted to change the resolution or restate the resolution.
Ms. LaGuerre declined.
Motion 2nd: No members.
Motion did not pass.

12-18-2013-03
NS motions to allow the Academic and Finance committee to review Ms. Domenech's maternity Leave staffing proposal, reviewing staff certification requirements and budget implications after which they will decide and advise Ms. Domenech of next steps in hiring the 2nd grade maternity leave staff.
Motion: NS
2nd: VR
All in Favor: Unanimous

8. Approval of October 2013 Board Meeting Minute-Tabled until January Board Meeting

9. PTO Report by Marcela Carvajal, PTO President & Trustee – attached.

Question(s)

AB: You are charging $50 for the fundraisers and both the Father/Daughter dance and the Mother/Daughter Tea will pay the same?

MC: Yes

MC: I would like to know if the PTO can work with the BGLIG student government on a project.

Board, Principals and Cordero: Yes, as long as teacher(s) and principals are involved.

10. Victory Education Partners Report by Mary Cordero – attached.

Question(s)

YL: Did Victory staff do a sweep and investigation of the Business Manager's office yesterday.

MC: The Victory Accounting team came to BGLIG to reconcile and process outstanding bills. I came to work with Celia and Marcia on the final December payroll and the 2012-2013 staff Payouts for unused sick/personal days which was completed successfully.

YL: let the record show that Victory staff came to review and pay BGLIG's outstanding bills.

CD: I want to commend the Victory staff for the work they did in reconciling and paying outstanding bills and processing payroll. They were very helpful.

11. Open Forum
    a. Marcela Carvajal would like to have a board meeting in early January to vote on the after school program for the Middle School and the Maternity leave proposal for the Elementary.

12. Adjournment:

Motion to adjourn the meeting at 9pm by Alana Barran, 2nd by Joseph Carcagno, all in favor: Unanimous