Bronx Global Learning Institute for Girls
Board of Trustees Meeting Minutes
Tuesday, June 24, 2014

Board Members Present: Alana Barran, Joseph Carcagno, Marcela Carvajal, Huey-Min Chuang, Victoria Rodriguez, and Nydia Sancho

Absent Board Members: Yolanda LaGuerre – excused due to illness

Non-Board Members Present: Luz Collazo-Davis, Mary Cordero, Celia Domenech, and Marcia Gonzalez

Start time: 6:43pm

- Welcome and Introductory Remarks by Alana Barran
- Roll call by Victoria Rodriguez

Approval of Board Meeting Minutes:

- April 30, 2014 – Joe makes motion to approve April 30, 2014 Board Meeting Minutes. Nydia seconds. All in favor. Motion passes.
- May 20, 2014 – Marcela makes motion to approve May 20, 2014 Board Meeting Minutes. Victoria seconds. All approve. Motion passes.

Elementary School Principal Report – Attached

Middle School Principal Report: - Attached

- Immediate actions: Academic Committee to conduct exit interview. Marcia to provide transition plan.

Alana makes motion to move into executive Session Re.: Staffing/HR/ Budget at 7:45pm. Huey-Min seconds. All in favor. Motion passes.

Votes:

06-24-2014-01

After review of staff evaluations and discussion by the Academic Committee and school leadership, the Board votes to approve an increase to BGLIG Staff salaries by 3% for the 2014-2015 school year.
Motioned by: Nydia Novoa Sancho
2nd by: Joe Carcagno
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: **YES**

06-24-2014-02

The Board of Trustees moves to approve the 2014-2015 Budget, with the expectation that line items may change, at which point, the board will review any revisions to the original budget and approve a new version as we see fit.
Motioned by: Huey Min Chuang
2nd by: Alana Barran
Discussions:None.

Votes for and against: All in favor and none against
Motion passes: YES

06-24-2014-03

The Board of Trustees moves to ensure that BGLIG remain in compliance with the Charter Law as it pertains to the Staff Certification requirement. The Elementary and Middle School together shall not exceed 5 uncertified teachers at a given time. This provision shall be shared by the ES and MS and is available to those teachers teaching in shortage areas and actively seeking their NY State Certification. All BGLIG Teaching Assistants must be 100% NYSED certified by August 1, 2014 and verified in the NYSED TEACH portal to be employed at the school.
Motioned by: Joseph Carcagno
2nd by: Victoria Rodriguez
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES.

06-24-2014-04

The BGLIG Board of Trustees moves to re-affirm that the BOARD approves all raises to BGLIG Staff and that mid-year raises will not be granted unless there is a change in the job description and title. Raises will be granted at the end of the year for the following school year.
Motioned by: Joseph Carcagno
2nd by: Alana Barran
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

06-24-2014-05

The Board of Trustees motions to approve that the Annual Meeting and the Re-Election of the Board members shall be conducted at such time as their Authorizer, NYCDOE, approves the BGLIG By-Law changes requested and submitted by the Board after the May 20, 2014 Board meeting.
Motioned by: Alana Barran
2nd by: Huey Min Chuang
Discussions: None
Votes for and against: All in favor and none against.
Motion passes: YES

06-24-2014-06

The Board of Trustees moves to approve the Letter Agreement with VEP extending services as stipulated in the letter of agreement.
Motioned by: Joseph Carcagno
2nd by: Nydia Novoa Sancho
Discussions: None
Votes for and against: All in favor and none against
Motion passes: YES

06-24-2014-07

The Board of Trustees moves to approve the letter of engagement between the Board and Vargas & Rivera, BGLIG to audit the school credit cards for the period of August 1, 2013 through January 31, 2014.
Motioned by: Huey Min Chuang
2nd by: Nydia Novoa Sancho
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

06-24-2014-08

The Board of Trustees moves to adapt the Danielson Framework for Teacher Evaluations with the approval of the Academic Committee as the evaluation tool that will be used for the 2014-2015 school year. This tool will enable the Board of Trustees to create a system that allows for instructional staff merit pay.
Motioned by: Alana Barran
2nd by: Joseph Carcagno
Discussions: NNS abstains.
Votes for and against: All in favor except NNS who abstains.
Motion passes: YES

06-24-2014-09

The Board of Trustees motions to approve that BGLIG will provide its girls with a NYSED approved Physical Education Program in grades K-8 taught by a NYSED Certified Physical Education and Health Teacher.
Motioned by: Nydia Novoa Sancho
2nd by: Joseph Carcagno
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

06-24-2014-10

The Board of Trustees moves to approve the increase in funds for payment of the retained attorney to an additional $7500.00 and authorizing that attorney to review the proposed victory contract to then advise the Board of it s suggestions on the contract.
Motioned by: Victoria Rodriguez
2nd by: Alana Barran
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

06-24-2014-11

The Board of Trustees moves to approve the posting of the Middle School principal position on a paid site by Victory and the interview and hire of the middle school principal by the Academic/Personnel Committee.
Motioned by: Joseph Carcagno

2nd by: Victoria Rodriguez
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

06-24-2014-12
The Board of Trustees moves to approve in recognition of their recent efforts on behalf of the school, the Board awards a onetime bonus of net $2000.00 each to Liz Medina and Norma Rosa.
Motioned by: Joseph Carcagno
2nd by: Victoria Rodriguez
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

Motion to move back in public session made by Victoria at 9:41pm. Nydia seconds. All in favor. Motion passes.

The Board of Trustees moves to approve the hire teachers Salas and Roy at the recommendation of the elementary school principal.
Motioned by: Joseph Carcagno
2nd by: Nydia Novoa Sancho
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

The Board of Trustees moves to approve the move of the voucher funds to be used for ipads with a technology plan.
Motioned by: Huey Min Chuang
2nd by: Nydia Novoa Sancho
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

The Board of Trustees moves to approve the creation, retention and hire by the middle school principal of a security guard and administrative assistant for the middle school and who are to be housed on the 3rd Floor of the school.
Motioned by: Alana Barran
2nd by: Nydia Novoa Sancho
Discussions: None.
Votes for and against: All in favor and none against.
Motion passes: YES

Victory Education Report – Attached

Alana moves to adjourn the general meeting at 10:06pm. Nydia seconds. All in favor. Motion passes.