BRONX GLOBAL LEARNING INSTITUTE FOR GIRLS CHARTER SCHOOL
THE SHIRLEY RODRIGUEZ-REMENESKI SCHOOL
BOARD OF TRUSTEES MEETING
OCTOBER 11, 2017

MEETING CHAIR: Alana Barran
MEETING LOCATION: BGLIG
ATTENDANCE:
Board: Alana Barran – AB, Jenny Hodge – JH, PTO President, Silvia Pan – SP, Victoria Rodriguez – VR, Nydia Novoa-Sancho - NNS
Absent: Joseph Carcagno (Excused)
Staff Present: Mary Cordero, Birmania Matalon

I. Call to Order
Alana called the meeting to order at 6:30pm and Victoria conducted roll call.

II. Introduction/Welcome
- Alana welcomed those present.

III. Presentation by Academic Committee
- Team is reviewing all components of the renewal application with a strong focus on math.
- Committee visited classrooms and were impressed with the amount of writing happening in both languages. Structure and engagement were both evident.

IV. Presentation by Finance Committee
- 5-year projection for renewal application has been completed.
- The Committee advised the Business Manager and team to be diligent on spending and to improve the tracking and recording of expenses.

V. PTO Report
- Jenny will step down as PTO President once a new President is voted in. The Parent Coordinator will assist with organizing a recruitment campaign targeting new members of the PTO leadership team. Recruitment is still underway.

VI. Presentation by Business Manager
- Auditing process has begun and required paperwork is due. Audit is due on November 1st.
- New calendars will be used to track employee attendance and sick leave.
- Recommendation to improve sick leave policy. Birmania will provide her solutions to the Board.
- Health insurance policy decision is due Friday.

VII. Presentation by Executive Director
- ELA & math instruction are now two days.
- 10/24 is the DOE meeting to discuss renewal application with the Board and will take place at BGLIG.
- The Board asked Mary to ensure professional development provided to staff is addressing an opportunity area and learnings are turnkey.

VIII. Executive Session

The Board of Trustees motions to enter into executive session to discuss a personnel issue.
Motioned by: AB
2nd by: VR
Votes for: ALL **Votes Against**: None
Motion passes and executive session was entered at 7:48pm.
JH is excused from the meeting.

The Board of Trustees motions to exit from executive session.
Motioned by: SP
2nd by: VR
Votes for: ALL **Votes Against**: None
Motion passes and executive session ended at 8:18pm.

IX. Resolutions

2017-2018: MOTION TO APPROVE THE SEPTEMBER MINUTES

The Board of Trustees motions to approve the Board Meeting Minutes from the September 13, 2017 board meeting.
Motioned by: NNS
2nd by: SP
Discussions:
Votes for: ALL **Votes Against**: None
Motion passes: Yes

2017-2018: MOTION TO APPROVE THE CONTRACT FOR HEALTH INSURANCE WITH TRINET

The Board of Trustees motion to contract for health care insurance through Trinet with the per-employee contribution by BGLIG is to remain the same as the year prior.
Motioned by: NNS 2nd by: VR
Discussions:
Votes for: ALL **Votes Against**: None
Motion passes: Yes

2016-2017: MOTION TO AUTHORIZE THE EXECUTIVE BOARD

The Board of Trustees motions to authorize the Executive Board of Trustees to approve by 2/3 vote a sick day policy after of joint proposals by the executive director and business manager.
Motioned by: VR 2nd by: SP
Discussions:
Votes for: ALL **Votes Against**: None
Motion passes: Yes

2016-2017: MOTION TO AUTHORIZE THE FINANCE COMMITEE

The Board of Trustees motions to authorize the Finance Committee of the Board of Trustees to approve by 2/3 vote the Annual Audit report to be submitted to DOE.
Motioned by: VR 2nd by: SP
Discussions:
Votes for: ALL **Votes Against**: None
Motion passes: Yes

2017-2018: MOTION TO APPROVE THE ENGAGEMENT OF DOCUMENT SOLUTIONS

The Board of Trustees motions to engage and hire Document Solutions for the repair and maintenance pursuant to the proposal provided for IT, Email and Telephone services.

Motioned by: VR 2nd by: NNS

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION RELATED TO MASTER'S DEGREE ATTAINED DURING 2016/2017 SCHOOL YEAR

The Board of Trustees motions to approve that current BGLIG employee who have already notified the executive director of having attained a Master's Degree during the 2016/2017 school year have a salary increase of $3,000.00 per staff member effective 8/21/17.

Motioned by: SP 2nd by: VR

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

The Board of Trustees motions to adjourn Board meeting.

Motioned by: SP

2nd by: VR

Votes for: ALL **Votes Against**: None

Motion passes and executive session ended at 8:19pm.