BRONX GLOBAL LEARNING INSTITUTE FOR GIRLS CHARTER SCHOOL
THE SHIRLEY RODRIGUEZ-REMENESKI SCHOOL
BOARD OF TRUSTEES MEETING
SEPTEMBER 13, 2017

MEETING CHAIR: Alana Barran
MEETING LOCATION: BGLIG
ATTENDANCE:
Board: Alana Barran – AB , Jenny Hodge – JH, PTO President, Silvia Pan – SP, Victoria Rodriguez – VR, Nydia Novoa-Sancho - NNS
Absent: Joseph Carcagno (Excused)
Staff Present: Shanika Allen, Mary Cordero, Sylvia Keitt, Birmania Matalon, Carmen Umpierre, and Noemi Velazquez

I. Call to Order
Alana called the meeting to order at 6:45pm and Victoria conducted roll call.

II. Introduction/Welcome
- Alana welcomed those present.

III. Presentation by Academic Committee
- School opened smoothly and on day one we were 98% staffed.
- Plan for 5 year Renewal is close to being finalized. Application is scheduled to be submitted on time.

IV. Presentation by Finance Committee
- Birmania Matalon has been named Business Manager. She will focus on continued improvement and controls for BGLIG.

V. PTO Report
- Jenny will step down as PTO President once a new President is voted in. The Parent Coordinator will assist with organizing a recruitment campaign targeting new members of the PTO leadership team.

VI. Presentation by Business Manager
- Birmania is still being trained on systems and processes and moving up the learning curve quickly. She will continue to work closely with the Finance Committee to understand budget and expectations.

VII. Presentation by Executive Director
- Professional development sessions have been scheduled for all staff members.
- Mary will host bi-weekly leadership and grade data dive meetings to identify trends and areas of opportunity.

VIII. Executive Session
The Board of Trustees motions to enter into executive session to discuss a personnel issue.
Motioned by: AB
2nd by: VR

Votes for: ALL **Votes Against**: None
Motion passes and executive session was entered at 7:35pm.
JH is excused from the meeting.

The Board of Trustees motions to exit from executive session.
Motioned by: SP
2nd by: VR
Votes for: ALL **Votes Against**: None
Motion passes and executive session ended at 8:27pm.

IX. Resolutions

Board Meeting Adjournment
Vote to adjourn the meeting:
Motioned by: JH
2nd by: SP
Discussions: None
Votes for: ALL **Votes Against**: None
Motion passes: Yes
Meeting adjourned at 8:40pm.

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BOARD OF TRUSTEE MEETING RESOLUTIONS
SEPTEMBER 13, 2017

Board Members in Attendance: Alana Barran – AB Victoria Rodriguez – VR
Silvia Pan – SP Jenny Hodge-JH Nydia Novoa-Sancho – NNS

Absent Board Members: Joseph Carcagno – JC (Excused)

2017-2018: MOTION TO APPROVE THE JULY MINUTES
The Board of Trustees motions to approve the Board Meeting Minutes from the July 19, 2017 board meeting.
Motioned by: AB
2nd by: SP
Discussions: JH abstains as she was absent.
Votes for: ALL **Votes Against**: None
Motion passes: Yes

2017-2018: MOTION TO APPROVE THE AUGUST MINUTES
The Board of Trustees motions to approve the Board Meeting Minutes from the August 22, 2017 board meeting.
Motioned by: AB
2nd by: SP
Discussions:
Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION TO APPROVE THE AMENDED WHISTLEBLOWER POLICY

The Board of Trustees motions to approve that the ratification of the Whistleblower Policy to be in compliance with federal, state and local laws. The Policy will be shared with the director, officers, employees, volunteers and shall be made a part of the Employee Handbook.

Motioned by: VR

2nd by: JH

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION TO APPROVE THE PUBLIC ACCESS TO THE RECORDS (FOIL) POLICY

The Board of Trustees motions to amend, approve, and ratify the BGLIG Procedures for Public Access to the Records (FOIL) Policy in compliance with New York State requirements.

Motioned by: AB

2nd by: SP

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION TO APPROVE THE NEW YORK OPEN MEETING POLICY

The Board of Trustees motions to approve and ratify the BGLIG Open Meeting Policy in compliance with New York State requirements.

Motioned by: AB 2nd by: SP

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION TO APPROVE THE AMENDED BYLAWS

The Board of Trustees motions to amend, approve, and ratify the BGLIG Bylaws in compliance with New York State requirements.

Motioned by: SP 2nd by: VR

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION TO APPROVE THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Board of Trustees motions to approve and ratify the Family Educational Rights and Privacy Act (FERPA) in compliance with New York State requirements.

Motioned by: JH 2nd by: VR

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION TO APPROVE THE ENGAGEMENT OF DOCUMENT SOLUTIONS

The Board of Trustees motions to engage and hire Document Solutions for a period of 36 months as per the proposal provided for printers.

Motioned by: NNS 2nd by: SP

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2016-2017: MOTION TO ADD SIGNATORIES TO THE BANK ACCOUNTS

The Board of Trustees motions to approve the addition of Birmania Matalon to the BGLIG's operating, fundraising, and school-based accounts with signatory privilege.

Motioned by: VR 2nd by: SP

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes

2017-2018: MOTION TO ADD SIGNATORIES TO THE BANK ACCOUNTS

The Board of Trustees motions to approve the addition of Nydia Novoa Sancho, Victoria Rodriguez and Alana Barran to all of BGLIG's bank accounts including but not limited to money market, operating, fundraising, and school-based accounts with signatory privilege.

Motioned by: SP 2nd by: JH

Discussions:

Votes for: ALL **Votes Against**: None

Motion passes: Yes